SAN MATEO COUNTY CONSORTIUM for Adult & Career Education
"YOUR GATEWAY TO A NEW FUTURE"

New Future
START WITH A DREAM. BELIEVE. SUCCEED.

	Minutes - Steering Committee **Date: Thursday, October 15, 2026** **Time: 12:30 p.m. to 1:00 p.m. - Lunch** **1:00 p.m. to 2:00 p.m. - Meeting** **Location: San Mateo Adult & Career Education** **789 E. Poplar Avenue** **San Mateo, CA 94401**

Lunch 12:30 p.m. to 1:00 p.m.

Agenda Topic	**Outcomes**
Welcome and Introductions	
Chat & Chew: Connections That Create Opportunity	New Communication Strategy • Monthly lunchtime conversations via Zoom • Launch: January 2027 • A welcoming bridge between community needs and practical resources • Goal: every participant leaves with a useful next step Why Chat & Chew • Increase awareness of SMCCACE and member adult schools • Connect residents with education, workforce and community resources • Invite employers, chambers, colleges and community partners

	to the table ● Build relationships and pathways—not just webinar attendance A Conversational, Practical Format ● Monthly virtual lunchtime session approximately 45–60 minutes ● Welcome and topic framing, guest conversation, audience Q&A ● Actionable takeaway, resource links and relevant program referrals ● Member institutions help identify speakers and promote each session Three Proposed Pillars ● Understanding the Money Game, Stretching Paychecks, Credit, Budgeting ● You've Got Skills. Now What? Upskilling and Career Pathways ● Live Well Without Breaking the Bank • Wellness and Family Resources ● Invite member suggestions for topics and speakers Audience ● Chat & Chew will be reviewing areas that are helpful to us to boost energy around SMCCACE ● Target one group a quarter ○ Community members, Chamber of Commerce, employers, young adults
SMCCACE Data Snapshot ● Steering Committee Discussion	From Reporting to Strategic Intelligence ● Spreadsheet was created for adult schools enrollment information ● Data could include tracking students transitions and trends ● Proposed Suggestions: ○ Convene a data meeting among consortia data staff to compare adult schools

	reporting methods ○ Consider hiring a data analyst for the consortium ○ Connect with the South Bay Consortium's Director and ask if their data analyst would be open to attending one of our consortia's steering committee meetings ○ Current data is a necessary tool that may be used when applying for funding: grants, sponsorships, and collaboration with other schools ● Data will assist SMCCACE in making informed decisions ● If WIOA funding is not received next year, grants could possibly be resource for funding ● The funding landscape has changed: less funds are available ● A number of foundations or other grant making organizations are not accepting new proposals for funding
Public Comments, Announcements, and Next Steps ● Share updates, upcoming opportunities, important dates and action items	Congratulations to South San Francisco Adult Education on receiving the Diversity and Inclusion Award from the South San Francisco Chamber of Commerce at their Annual Awards Gala on September 20, 2026 California Adult Education Administrators Association (CAEAA) met with Xavier Becerra, the current Democratic nominee in California's 2026 gubernatorial election to advocate for adult education
Adjourn	

Attendees:

Carrillo, Maggie, La Costa Adult School
Cervantes, Xochitl, South San Francisco Public Library, Project Read
Cheyer, Jennifer, NOVAworks
Cordova Arce, Mary Ann, South San Francisco Public Library, Project Read
Crenshaw, Terrie, San Mateo Career & Adult Education
Efigenio, Araceli, San Mateo County Libraries
Garcia, Alexis, Sequoia Adult Education
Garcia, Lynette, San Mateo Career & Adult Education
Kramer, Alex, Cañada College
Livingstone, Todd, Sequoia Adult School
Okunnuga, Jasen, San Mateo Career & Adult Education
Ramirez, Janet, Cañada College
Roganova, Tatiana, Sequoia Adult School
Sparks, Lisa, San Mateo Career & Adult Education
Taylor, Angela, San Mateo Career & Adult Education