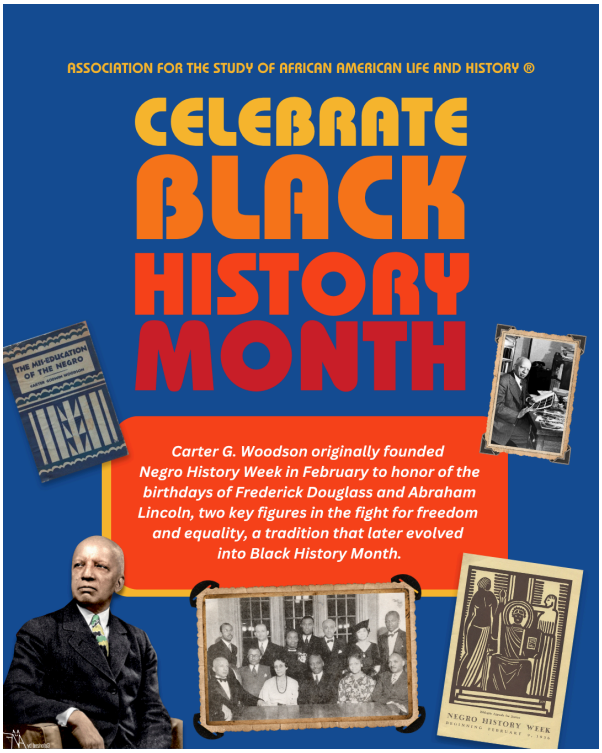
SAN MATEO COUNTY CONSORTIUM for Adult & Career Education
"YOUR GATEWAY TO A NEW FUTURE"

New Future
START WITH A DREAM. BELIEVE. SUCCEED.



Minutes Steering Committee

Date: Thursday, February 19, 2026

Time: 1:00 p.m. to 2:00 p.m. - Meeting

Location: San Mateo Adult & Career Education
789 E. Poplar Avenue
San Mateo, CA 94401

Agenda Topic	
Welcome and Opening Remarks	
Celebrating Black History Month	Presentations by Khristal Johnson and Ka'Ryn Holder-Jackson
Roundtable Discussion: Moving the Needle on Our 3 Year Strategic Plan Mini Solutions Lab (Interactive Brainstorm) ● Activity: Win, Challenge, Ask & Task ○ **Win:** Share one success toward Strategic Plan goals	Breakout groups assembled into 2 groups and were assigned an activity to identify a win, challenge, ask, and task towards strategic plan goals Wins: ● New CTE programs

○ **Challenge:** Identify one barrier slowing progress ○ **Ask:** State one support request needed from the committee or partners ○ **Task:** Identify one actionable initiative to improve workforce transitions for adult learners ○ Groups report back 2–3 minutes	● Tutoring with San Mateo County Libraries ● Transition plans for students with transition navigators and coordinators ● Proactive approach with the transition process ● Building wraparound programs ● College workshops ● Career education information sessions Challenges: ● Funding ● Hiring ● How to project plan ● Align resources, roles, and responsibilities ● NovaWorks requirement to have SSN for establishing process for services ● Digital divide not having hardware and hot spots ● Integrating new students into resources; need clarity and process Ask: ● Digital literacy workshops ● More resource sharing ● Share calendars Task: ● San Mateo County Libraries have tech tutors, computer classes, and laptops that can be checked out; need to provide the consortia with these resources ● Market to the community that the consortium is a hub for CTE

Public Comments and Announcements	Terrie Crenshaw, Workforce Consultant, San Mateo Adult School ● Apprenticeship & Internship Fair at San Mateo Adult & Career Education on February 26, 2026
Adjourn	

Attendees:

Angulo, Nereida, Skyline College
Ayotte, Lindsey, Skyline College
Berger, Valerie, City College of San Francisco
Cervantes, Xochitl, South San Francisco Public Library
Corella, Romany, San Mateo Adult & Career Education
Crenshaw, Terrie, San Mateo Adult & Career Education
Efigenio, Araceli San Mateo County Library
Garcia, Lynette, San Mateo Adult & Career Education
Jaciw, Jasmine, Cañada College
Kravtsova, Marina, San Mateo Adult & Career Education
Prasad, Seemaa, South San Francisco Adult School
Ramirez, Janet, Cañada College
Rocha, Karen, South San Francisco Public Library
Roganova, Tatiana, Sequoia Adult School
Sparks, Lisa, San Mateo Adult & Career Education
Taylor, Angela, San Mateo Adult & Career Education
Villar, Patty, San Mateo Adult & Career Education